
FACULTY PROFESSIONAL DEVELOPMENT/ RESEARCH AND CREATIVE ACTIVITY FUNDS

COLLEGE OF FINE ARTS AND COMMUNICATIONS

Reminders:

- **To receive funding, all outstanding reports need to be submitted.**
- **This funding is for future projects—not reimbursements.**
- **Funds dispersed are up to \$3500 per application.**

Deadlines can be found at <https://cfac.byu.edu/faculty-funding/>

The university's faculty Rank and Status Policy states:

A faculty member's responsibility is to engage in high quality citizenship, teaching, and scholarship (or citizenship and professional service, for professional faculty) and to make affirmative contributions to the university mission.

The College of Fine Arts and Communications (CFAC) has established two different funds to which CFS track faculty can apply for monies to help engage in Professional Development (PD) and Research and Creative Activities (RCA).

GUIDELINES

Each faculty member should formulate a professional development plan which involves an ongoing plan to enhance professional expertise, increase creativity, produce more proficient scholars and teachers, and contribute to the university mission. Applications must demonstrate that the proposal supports a faculty's professional development plan and includes a timeline for completion of the project and a detailed budget.

The distinctions between PD and RCA funds are noted in the definitions below.

Professional Development

Professional Development funds are provided to assist faculty in developing skills and abilities as scholars, citizens, and teachers. PD activities assist in keeping faculty engaged and current in their disciplines and guidelines.

- A significant extension of professional knowledge, experience, or skills beyond those already possessed in research, creative activities, informational competency, or teaching ability.
- A renewal of professional knowledge or skills in the faculty member's field.
- Attaining licensure or certifications which would bring enhanced competence to the faculty member's assignment.
- Opportunities for collaboration with scholars at other institutions or which would enhance the faculty member's professional skills, stature, or productivity.

Research and Creative Activity

Research and Creative Activity funds are designed to assist the individual in researching, developing, and creating scholarly products and evidence and should achieve one or more of the following objectives:

- Contribute to a faculty member's overall effectiveness as a teacher, improving the education of the minds and spirits of students.
- Be of high quality and contain some element of originality, either in the form of new knowledge, new understanding, fresh insight, or unique skill or interpretation and contributing to the expansion of truth throughout the world, facilitating the solution of pressing world problems, and enhancing the quality of people's lives.
- Be subject to peer review in any of several appropriate ways on this campus and elsewhere, for the purpose of verifying the nature and quality of its contribution by those competent to judge it.
- Scholarly publications, including books, textbooks, monographs, book chapters, abstracts, translations which contribute to a body of knowledge or reflect significant scholarly activity and expertise, etc.
- Presentations at professional meetings and conferences. Although presentations are evidence of scholarly activity, they should be developed into publications.
- Publication of scholarly or creative work or other exposure to an appropriately critical audience.
- Peer-reviewed or juried creative works, such as paintings, public performances, exhibits, published poetry, and published essays.
- Intellectual property developed (i.e. software, patents, etc.)

IMPORTANT INFORMATION

1. Faculty who are awarded monies will receive a letter indicating the amount and that funds will be transferred from the college to their individual fund-20 account. After the project is completed, any remaining funds will be transferred back to the college. If a funded project is cancelled or significantly delayed, the funds must be returned to the college. The faculty may apply again for funding if the project is revised.
2. If the completion of the funded project is delayed, an email with an explanation and a new proposed completion date should be sent to Francie Jenson (francie.jenson@byu.edu). The deans will review this request.
3. A final report will be submitted online explaining how the activity accomplished its original goals and purposes.

**ONLINE
APPLICATION
CLICK HERE**